

I was in charge of keeping track of the budget for the event and ensure that the philanthropy chair had the correct for the budget and did not go for the event. I was in charge of paying all bills for the event from the t-shirts to the promotional items (banners and tickets for the event) and paying the band and paying for the food the event. I was in charge of collecting the money for the silent auction and writing a check to Urgent Animals of Hearne for the silent auction, along with the total collection of the t-shirt and ticket sales. I was in charge of writing thank you letters to all the companies and parents that donated to the event.